

# How to be a great mentee

#### **SET YOUR GOALS**

Be clear in setting and expressing your goals They need to be structured, practical and useful

#### **BE OPEN ABOUT YOUR NEEDS**

Give your mentor a clear picture of your interests, aspirations and expectations

## COME TO EACH MEETING WITH AN AGENDA

Your mentor can't give you much feedback if they don't know your purpose and goals

## BE RESPONSIBLE FOR YOUR OWN LEARNING

Set yourself tasks; read books, blogs and other media. Listen to podcasts, attend events

Be curious and inquisitive

#### **BE AVAILABLE – BE RESPONSIVE**

Meet with your mentor regularly: in person, on-line or by telephone Keep in touch

#### **HEED YOUR MENTORS EXPERIENCE & ADVICE**

Try not to be defensive; your mentor is trying to help you out with constructive feedback

#### **DEVELOP TRUST**

Your mentor is a trusted advisor - Don't ask for a job.

MentorShip is not designed to be a route to employment. It is a window onto the Sector, not a doorway into it, though it may advise you which doors to knock on!

#### **LEARN AND HAVE FUN**

Being a mentee should be an engaging and rewarding experience, not a chore

# MentorShip

The Worshipful Company of Shipwrights

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