



How to be a great mentor

HELP SET MENTEE GOALS

The best relationships are structured and goal-oriented
Help your mentee set goals that are practical and useful
Avoid recruiting or focussing on your areas of expertise

LISTEN PATIENTLY

Get a clear view of your mentee's interests and aspirations
Be prepared to research or seek guidance from others

SHARE YOUR EXPERIENCE

An outside perspective makes a huge difference

RECOMMEND TASKS & RESOURCES

Suggest books, podcasts, blogs + events that might inform and inspire your mentee

BE AVAILABLE – BE RESPONSIVE

Meet with your mentee regularly: in person, on-line or by telephone
Keep in touch

RESPECT CONFIDENTIALITY

What happens in mentoring, stays within mentoring
– unless agreed otherwise

ENCOURAGE INDEPENDENCE

Support your mentee as they work things out for themselves.
Encourage confidence to think and act independently.

INSPIRE CONFIDENCE

Motivate your mentee to tackle more challenging goals;
make their waypoints and achieve their objectives

MentorShip

The Worshipful Company of Shipwrights

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